

APPLICATION FOR EMPLOYMENT

Personal Information:

Name _____ Date _____

Address _____

Phone Number _____ Social Security # _____

Are you 18 years or older? _____ Yes _____ No NC Driver's License# _____

Employment Desired:

Position _____ Date you can start _____

Are you currently employed? _____

Education/Experience: (Please list any special training, skills, certificates or licenses that may qualify you for the position for which you are applying.)

1) Employment History: (List below last three employers starting with present or most recent.)

Employer _____ **Phone (____)** _____

Address, City, State, Zip Code _____

Dates Employed _____ to _____ Job Title _____

Supervisor _____

Summarize work performed _____

Employer _____ **Phone (____)** _____

Address, City, State, Zip Code _____

Dates Employed _____ to _____ Job Title _____

Supervisor _____

Summarize work performed _____

Employer _____ Phone (____) _____

Address, City, State, Zip Code _____

Dates Employed _____ to _____ Job Title _____

Supervisor _____

Summarize work performed _____

2) Please respond to the following:

Have you been convicted of a felony? _____ Yes _____ No

If the answer is **yes**, please furnish details of the conviction, offense, location, date and sentence.

Have you been convicted of any misdemeanor? _____ Yes _____ No

If the answer is **yes**, please furnish details of the conviction, offense, location, date and sentence.

Are you presently formally charged with committing a criminal offense? (Do not include any traffic violations, juvenile offenses or military convictions, except by general court-martial.) _____ Yes _____ No

Have you ever knowingly used any controlled substances other than those prescribed to you by a physician? _____ Yes _____ No

If the answer is **yes**, please furnish details.

3) References: (Give the names of three persons not related to you whom you have known at least one year.)

	<u>Name</u>	<u>Phone #</u>	<u>Years Acquainted</u>
1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____

“I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.”

“I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, and release all parties from all liability for any damage that may result from furnishing same to you.”

“I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause.”

Signature _____ Date _____